

Death Registration Manual

Step 1: Open internet explorer and type www.patnanagarnigam.org.

Step 2: Go to e-Services menu list, then Death Registration-> Apply Online. Following menu screen will appear.

Death Registration Module

Fill Up Application

Online Death Application Form

**Note: Do not apply if Birth Place is any of the following hospitals: [PMCH- Patna] [NMCH- Patna] [Guru Govind Singh Hospital- Patna].
The Death Certificate will be directly issued by the above said hospitals. For details contact hospital.**

Applicant Details

Applicant Name *:	<input type="text" value="Shyam"/>
Applicant Address *:	<input type="text" value="Gali 23, Patli Gali, Patna"/> <input type="button" value="↑"/> <input type="button" value="↓"/> <input type="button" value="←"/> <input type="button" value="→"/>
Locality * :	<input type="text" value="Kankarbagh, Patr"/>
Do you want Death Certificate in Hindi :	<input type="text" value="No"/> <input type="button" value="▼"/>

Death Information

Name of the Deceased *:	<input type="text" value="Daroga Prasad"/>
Death Date*:	<input type="text" value="02-06-2009"/> <small>Date</small>
Age *:	<input type="text" value="89"/>
Father/Husband Name *:	<input type="text" value="Durga Prasad"/>
Gender *:	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female

Hospital House Other Place

Address :

Permanent Address :

Additional Details of the Deceased

Religion Details :

If Others Specify :

Occupation :

Treatment given before death :

Is the reason for Death is medically certified : Yes No

Name of the disease/Cause of death :

Incase of female it was death due to any of the reason :

Addiction to smoking : Yes No

If yes how many years :

Addiction to tobacco : Yes No

If yes how many years :

Addiction to Supari : Yes No

If yes how many years :

Addiction to Alcohol : Yes No

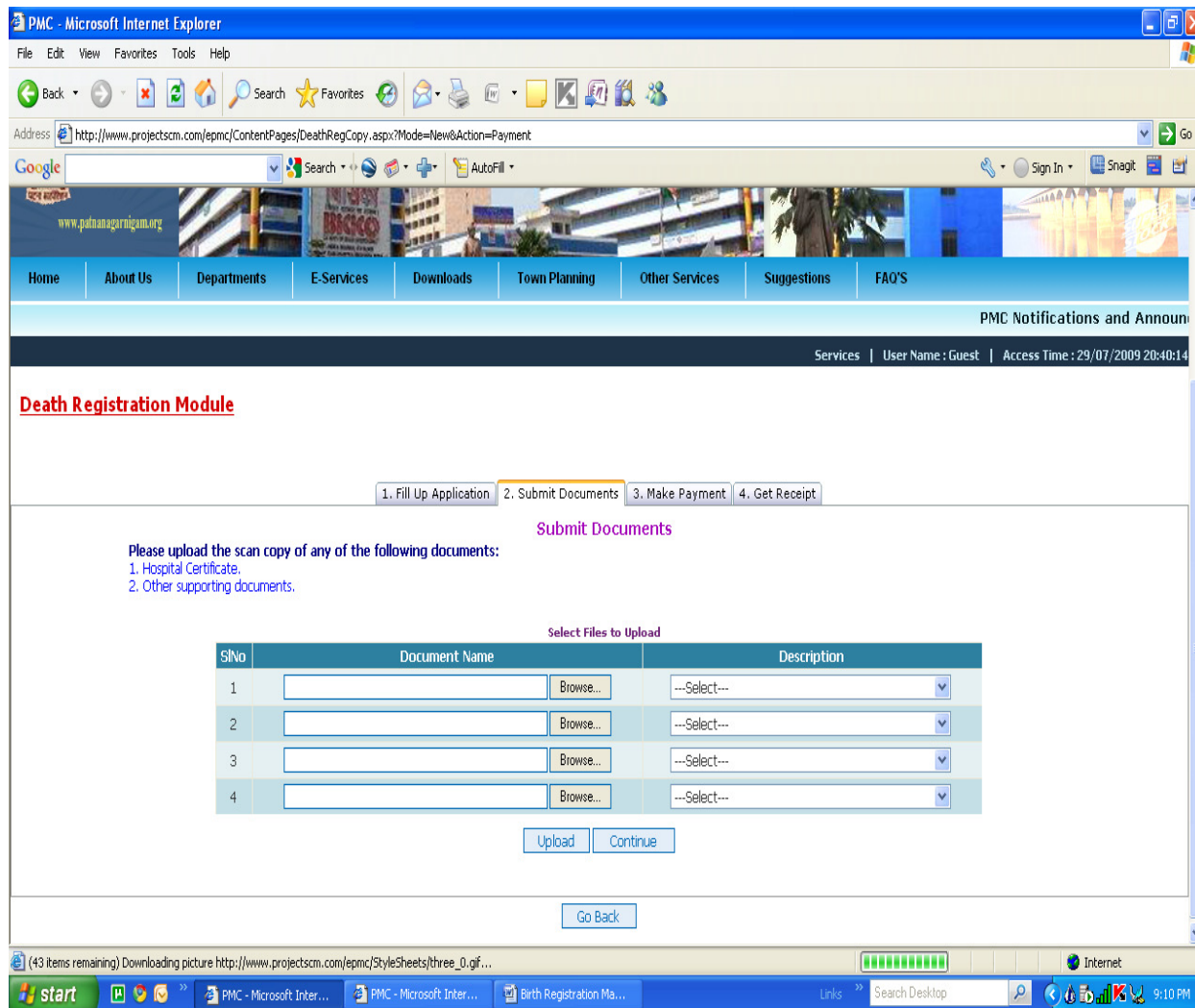
If yes how many years :

*(Indicates Mandatory Fields)

Step 3: Fill the details in the boxes available. Star marked in red color fields are compulsory to fill. If you want certificate in Hindi then select “Yes”.

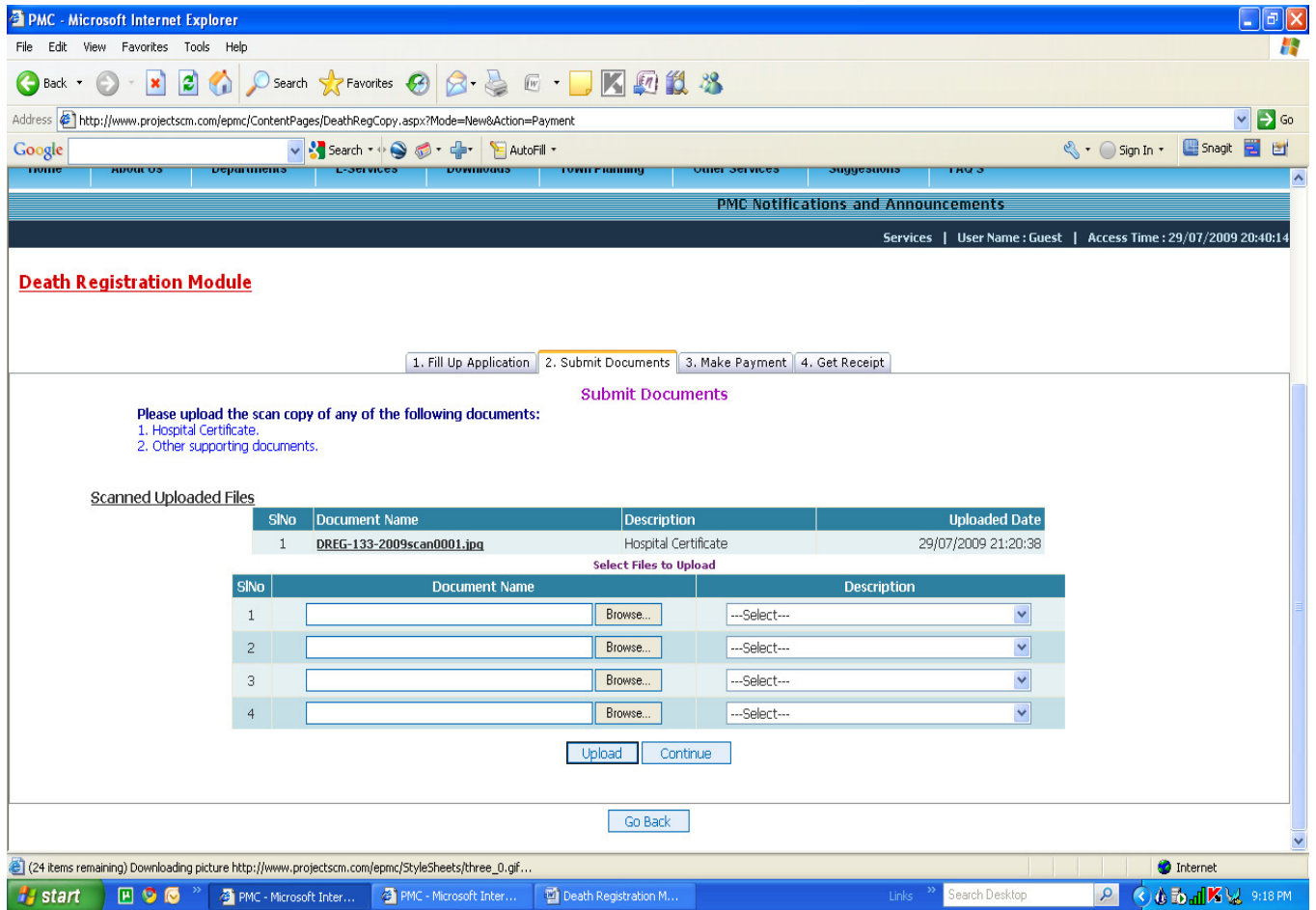
Step 4: After filling all the details click on the “submit” button.

Step 5: After clicking on submit button it will go to the next screen called “Submit Documents” as mentioned below.



Step 6: As per the instruction mentioned click on the “Browse” and select the scan copy of supporting document from your system where you have stored it after scanning. Also select the “Description” of the certificate like whether it is Hospital certificate, SDO certificate or any other document.

Step 7: You can update more than one document in the same way as you have done in the previous step.



Step 8: Click on the “Upload” Button. After uploading the document a screen will come with uploaded document details as mentioned below:

Step 9: If you want to upload more documents then repeat step 7 else click on the “Continue” button. This will open the payment screen. Follow the procedure of payment as mentioned.

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Death Registration Module' 'Make Payment' page. The address bar shows the URL: <http://www.projectscm.com/epmc/ContentPages/DeathRegCopy.aspx?Mode=New&Action=Payment>. The page has a navigation bar with four steps: 1. Fill Up Application, 2. Submit Documents, 3. Make Payment (highlighted), and 4. Get Receipt. The main content area is titled 'Make Payment' and displays the following information:

Applicant Name : Shyam	Application Date : 7/29/2009 9:18:57 PM
Name of Death Person : Daroga Prasad	Death Date : 02/06/2009
Fees (Rs.) : 10	Penalty (Rs.) : 0
Total Payable (Rs.) : 10	Payment Date : 29/07/2009

Remarks :

Payment Pending.

Manual payment can also be made by paying directly to the PMC officer if you cannot make E-Payment.

[Previous Step](#) [Continue](#)

The browser's taskbar shows the Start menu, several open Internet Explorer windows, and the system tray with the time 9:19 PM.

Step 10: If you want to go back to previous step then click on “Previous Step” else click on “Continue”.

Step 11: After step 10 you will get your acknowledgement with all the details for your reference.

PMC - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Address <http://www.projectscom.com/epmc/ContentPages/DeathRegCopy.aspx?Mode=New&Action=Payment>

Google Search AutoFill Sign In Snagit

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ations and Announcements

Services | User Name : Guest | Access Time : 29/07/2009 20:40:14

Death Registration Module

1. Fill Up Application 2. Submit Documents 3. Make Payment 4. Get Receipt

Get Receipt

Your Application Submitted Successfully. Your Application Number is DREG-133/2009.

SINo	Application No	Gender	Status	Manually Filled Application Form
1	DREG-133/2009	MALE	PREPARED	Manually Filled Application Form

Previous Step Go To Submit Documents Home

Current Status

Sino	Date	Status	Remarks
1	29/07/2009 21:22:16	PREPARED	1 Document(s) Uploaded.
2	29/07/2009 21:18:57	PREPARED	Payment Not Done.
3	29/07/2009 21:18:57	PREPARED	Death Application Submitted Successfully - Forwarded to Section Officer

[Print this data](#)

Go Back

Done Internet

start PMC - Microsoft Inter... PMC - Microsoft Inter... Death Registration M... Search Desktop 9:21 PM

Know Your Application Status:

Step 1: For checking your application status follow Department -> e- Services -> Death Application Status, fill the "Application Number" in the box provided and know your status.


PMC - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Search Favorites Sign In Snagit


Address: http://www.projectscom.com/epmc/ContentPages/DeathReg.aspx?Mode=Inquiry&Action=Payment

Google Search AutoFill




GOVT OF BIHAR

www.patnanagarnigam.org



WELCOME TO
PATNA MUNICIPAL CORPORATION

Temperature: 27°C
Min: 26°C
Max: 41°C
Humidity: 50%



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PMC Notifications and Announcements

Services | User Name : Guest | Access Time : 29/07/2009 20:40:14

Death Registration

Application Number :

(43 items remaining) Downloading picture http://www.projectscom.com/epmc/images/bg.jpg...

start | PMC - Microsoft Inter... | PMC - Microsoft Inter... | Death Registration M... | Search Desktop | 9:22 PM